

*New Albany  
Ballet Company  
2024-2025  
Handbook*



New Albany Ballet Company  
5161 Forest Drive | New Albany, OH 43054  
[newalbanyballet.com](http://newalbanyballet.com)



**N**ew Albany Ballet Company was founded in 1999. For the past 25 years we have built a strong and respected dance program. Our pre-professional dancers have gone on to study with the American Ballet Theatre, Boston Ballet, San Francisco Ballet, Pacific Northwest Ballet, Chautauqua, Orlando Ballet, Houston Ballet, Joffrey Ballet, Pittsburgh Ballet Theatre, Ellison Ballet, Miami City Ballet and the North Carolina School of the Arts. Several of our graduates have been accepted into the dance programs at Butler University, The Ohio State University, the University of Cincinnati, and Indiana University. We set our school apart from other schools by providing a higher caliber of training, a professional stage experience, personal attention to detail, and an atmosphere that is family friendly.

New Albany Ballet Company is located in the heart of New Albany. Our studios are professionally designed for the dancer. Our faculty members are a collaboration of true professionals in the field of dance. Individuals that can meet the high expectations of the school and its director only teach our students. Please read our faculty's biographies located on the school's website [www.newalbanyballet.com](http://www.newalbanyballet.com).



New Albany  
Ballet Company

## Mission Statement

**A**s young children enter NABC, they are invited to explore what it is to be a ballerina. NABC has developed a children's program that is fun and expressive, as well as disciplined and structured. We work very closely to nurture these young children and instill the idea of training in ballet, and learn the love for this art form. As they grow, they have the opportunity to audition into a more serious program of training in our progressive division program. Young dancers are surrounded by peers that share a common goal and commitment to ballet. Faculty work very closely with each student to not only push them to the next level, but to instill the passion for the ballet even at a young age. As students reach their teenage years, many make the decision to further their training in dance. NABC has developed two programs for these dancers. One of which is our pre-professional level. These individuals take several ballet classes a week as well as exploring both modern and jazz classes that are structured to support the ballet dancer. We encourage all ballet students to train in both the modern and jazz curriculum. Several of the pre-professional students choose to study tap.

Another path advanced dancers take is one that will allow them to achieve successful auditions into the college dance departments. These dancers are placed into a program at NABC that consists of several ballet classes taught especially to the college requirements and advanced level, as well as the modern and jazz techniques the universities are looking for.

On both levels, NABC guides these students to seek out auditions they can attend, summer programs that will enhance their training, as well as opportunities to learn repertoire and perform on the pre-professional level. As a faculty, we work one-on-one with each of these dancers in order to guide them toward their goal.

NABC understands that not all of our students are seeking out such high levels of success and commitment. We are aware that a majority of students take a ballet, tap, jazz, hip hop, or modern class for fun! We support this and encourage all children, teenagers, and adults to do so. Taking dance is a wonderful activity, and NABC has the resources for this activity to serve the community. NABC has hired teachers that will give proper training and a wonderful experience to these students.



# 2024-2025 Season Important Dates

Classes start .....	September 7, 2024
No classes after 1pm .....	October 31, 2024 Trick or Treat
Thanksgiving break — No classes .....	November 27-30, 2024
Nutcracker dress rehearsals .....	Week of Performances
Nutcracker Gala performance .....	December 6, 2024
Nutcracker performances .....	December 6, 7, 8, 13, 14, 15, 2024
Progressive Division Holiday break .....	December 16, 2024-January 3, 2025
Children's/General Division Holiday break ....	December 21, 2024-January 3, 2025
Classes resume .....	January 4, 2025
No classes .....	January 20, 2025 (MLK Day)
Mid-Year Parent Watch Week .....	February 3-8, 2025
No classes .....	February 17, 2025 (President's Day)
No classes .....	March 24-March 29 2025 (Spring Break)
Classes resume .....	March 31, 2025
Recital Tickets on Sale at NABC .....	April 13, 2025 12-3pm
No classes (Easter weekend) .....	April 18 & 19th, 2025
Recital Picture Week .....	April 21-26, 2025
Last Day of Classes .....	May 9, 2025
Recital Dress Rehearsals .....	TBD
Progressive Ballet Picture Week .....	May 12-14, 2025
Spring Recitals .....	May 16, 17 & 18, 2025

\*some dates subject to change if necessary

Please note that other than days off for inclement weather, these are the only days we are closed. We do not close for all the extra days NA schools closes.

Other important dates that parents need to be aware of will be posted on our website. Please read informational emails and annual recital newsletter provided via email and passed out in class.



5161 Forest Drive  
New Albany, Ohio 43054  
[www.newalbanyballet.com](http://www.newalbanyballet.com)  
614-939-9058

# School Policies

## NABC Parent Responsibilities

### Tuition

Tuition for the children's division and general division students is due quarterly. Tuition is made through auto pay only that is set up at registration. Any student with an outstanding tuition balance will not receive his/her recital costume and may not perform in the spring recital until balances have been paid in full. Tuition is made through our auto-pay system only. Progressive and Pre- Professional Tuition is due on the 1st of each month from September 1, 2024 to May 1, 2025 also through auto pay. There are nine equal payments in our season. Tuition will not be prorated for absences unless a doctor's excused injury has occurred regardless of the class schedule for each month. In December and March when we close for holiday break and spring break; monthly tuition will remain the same. Tuition will not be prorated for illness, non-excused injury, vacations, school functions, or non-excused absences. An excused absence is excused by the director of the school only. Any auto tuition that is denied will be charged an additional \$15 administrative fee. That fee will be applied to the next month's tuition payment.



**Tuition is non-refundable.**

### Withdrawal

A parent may decide to withdraw a child at any point in our season. Refunds will not be given for any withdrawal within a quarter or summer session. If a parent withdraws a child before December 1 then winter quarter tuition will not be billed. If a parent withdraws a child before March 1 then spring quarter tuition will not be billed. Costume fees will be due in full by October 31 and costumes will be ordered the following week. If a child withdraws after payment for the costume has been made there will be no refund. Costumes will be available for pick up in April. All recital costumes must be picked up by the last day of classes. After that date leftover recital costumes will either be sold or donated. All costumes are ordered in November 2024 and cannot be returned or cancelled due to costume company regulations. All withdrawals must be made through e-mail directly to [tara@newalbanyballet.com](mailto:tara@newalbanyballet.com). Withdrawals from the program can no longer be made by stopping into the office. An e-mail will be required for complete withdrawals. Tuition will be billed until a withdrawal e-mail has been received by the director.

## Tuition Refunds/Credits

No refunds or credits will be given unless the following:

1. A serious injury or illness results in the student being unable to continue. A doctor's note will be required.
2. The student moves out of a 45 mile radius from NABC.
3. A drastic change in the finances of the family occurs. Please e-mail the director to explain. tara@newalbanyballet.com. Tuition assistance is available for these situations through our not-for-profit company. Please notify the director by email for consideration.

In the event that one of our Pre Ballet or Little Ballet students are resistant to attending classes a credit for the remainder tuition will be given and needs to be used within one year from the start of the current quarter. We understand and appreciate these situations and will try our best to find a comfortable and secure class for each of our youngest dancers.

## Dress Code

Parents are asked to read the dress code policy under the student section carefully. It is the parent's responsibility to follow the dress code set forth as well as the required hair code for each class.

## Communication

All parents are required to give the office a current e-mail address upon registration. If you would like to add or alter the email you used on your registration please contact our office. Quarterly details, tuition reminders, recital 2025 information, and important date reminders will all be made by e-mail. Please also friend New Albany Ballet Company on Facebook or Instagram to receive current information.

You may contact the faculty of NABC by e-mail:

Tara Miller, Studio Owner

tara@newalbanyballet.com

Ellen Selegue, Office Manager, Angela fox, Boutique Manager

ellen@newalbanyballet.com

Most teacher's emails are on their bios on our website. If an email is not listed, please see the office manager for info.

Parents are asked to use e-mail for communication with each teacher. Please do not try and speak with your child's teacher before or after class.

## Voice Mail

Our office phone number is (614) 939-9058. The office manager will check messages between 2:30–4:00pm Monday-Thursday and on Saturday mornings by 10am. If you need to notify the office of a child's absence please note these times. Messages will be checked throughout the day on Tuesday, Thursday and Friday until 12:30pm as well. The office will only be open until 12:30pm on Friday. Any message left on the office voicemail after 2:00pm on Friday will NOT be retrieved until Saturday morning.

# NABC Website

Please visit us online at [www.newalbanyballet.com](http://www.newalbanyballet.com) to stay up to date. We post important information on a regular basis.

## Recital 2025



All students of NABC are invited to participate in the spring recitals held in May. NABC considers the spring recitals a key element to dance training but provides the parents and children the option to participate. If a decision to not participate is made parents need to notify the office by October 25 before recital costumes are ordered. Each class will be assigned to one of the approx. 70-80 minute shows. Classes will be assigned to the recital days and times in March 2025. If a child takes more than one class they may be assigned to more than one recital. We now have more than 800 students and can no longer accommodate all recital requests. If you have a special restriction for that weekend please notify the office manager before February 1, 2025. Our recitals are held at the Jeanne B. McCoy Community Center for the Arts in New Albany, Ohio. Tickets go on sale Sunday, April 13. NABC does not charge a recital fee. Tickets are sold in person at the ballet studio versus on Ticketmaster to allow our families an opportunity to save on the extraordinary ticketmaster fees put on each ticket. We have several families with multiple children and multiple classes and adding those ticketmaster fees would increase their ticket investment. If you prefer to purchase your tickets online you may do so starting Monday, April 21 on our website. When purchasing online, you will pick your quantity and price range and a NABC staff member will pick the best available seats for you.

A detailed recital packet will be distributed the first week back to classes after spring break. Students participating in the recital will be required to remain in the assigned dressing rooms during the entire duration of the recital. Parents will not be permitted back stage at any point until the entire performance is complete. We will be following the same pick up procedures as last year detailed in the recital 2025 packet. Parents will be permitted to pick up each child in assigned zones and will no longer be permitted backstage for pick up. Parents will be asked to remain seated in the theatre until their zone is announced onstage.

## Required Recital Parent Volunteers

Each class will need a parent to volunteer to stay with the class backstage in their assigned dressing room. If you would like to volunteer to be the backstage parent please e-mail Ellen before March 30, 2025, or sign up on the volunteer web site.

## Recital Costume Payments

Costume fees will be autocharged in full by October 31. Parents need to decide by October 25 if their child will be participating in the May 2025 recitals. Recital is not mandatory. Parents are encouraged to take a picture of the costume. Faculty will measure each child in class and allow room for the child to grow. Costumes are ordered the first week of November and arrive in the winter. Costumes will be distributed the first week after spring break to all students that have paid their spring quarter tuition.

Costume Fee is \$95.65 for all Children's Division classes. Costume Fee is \$104.28 for all General Division classes. Creative Movement is not in our May recital therefore no costume is ordered/charged. These costume fees are auto-deducted from accounts on October 31st, annually. Any recital costume ordered on or after December 15th, annually will be charged an additional \$10.00, plus tax. Costume fees are non-refundable. Costume fees do not include any costume accessories such as tights, gloves, shoes, etc. Any recital costumes not picked up by the final day of classes for that season, will be donated.

## Recital Photos, Digital Downloads

Each recital season a photographer sets up in our studio to take each dancer's individual photo and a photo of each class. Parents may choose to order photos directly with the photographer. All students are expected to be in the group photo regardless of whether they order a picture package. Please take note of costume picture dates and plan to bring your dancer in costume on the assigned date. Recital picture packages will be mailed to each student. Parents will pay additional processing and handling fees. We also hire a professional performance photographer to take pictures during all the dress rehearsals and recitals of the dancers on stage. These photos can be ordered directly from the photographer's website and information will be detailed in an email after the recital.





Our recitals are all videotaped by a professional videographer. Order info for digital download videos are included in the recital packet and you can order them online. Orders are due in by June 1, 2025 and DVDs are available for pick up during our summer quarter classes. Any photos that are not picked up after 9 months will be recycled. We do not have the space to store them longer than that.

## Liability Release

Dance training is demanding on the body. All students run the risk of being injured in class. As a parent of a student, you must agree that you understand these risks and do not hold the New Albany Ballet Company faculty, the New Albany Children's Ballet Theatre faculty and board members, and the artistic director responsible for any injuries, loss of property, or illness during attendance at the school or any related field trips or performances. Attendance starting our second week of fall quarter is verification the parent understands this risk.

## Photo Release/Social Media

Each parent gives permission for their child to be photographed for promotional purposes. All students will also be videotaped during the recital. Any concerns need to be directed to the Artistic Director.

Each parent and student also agrees to **NOT** place pictures or videos of other students or teachers on the internet or any social networking site without the permission of the student's parents or the teacher. No student or parent is permitted to represent NABC on any websites or social media.

## Emergency Medical Release

Each parent gives permission for emergency medical care of his or her child. Any concerns need to be made in writing and turned into the office prior to the second class.

## Religious/Holiday Issues

If you would prefer your child to not be involved in certain classes due to your religious beliefs please let the teacher know. We often celebrate a current holiday with special holiday themed stickers, candies, or other goodies handed out at the end of each class. Please also let your child's teacher



know if certain allergies or dietary restrictions exist. We also use holiday music at times that is always classical and will not contain any vocals affiliated with religious beliefs.

## Drop off and Pick up Procedures

We ask all parents of our Pre Ballet, Little Ballet, Little Ballet/Tap, and Pre Primary students to remain in the studio during the duration of class. Parents of all Primary Ballet and older students may use our drop off and pick up procedures. Parking is available in front of our building and on either side. Entrance and exit is available through our front door and also our side doors. Side doors are locked at 7pm each evening for the safety of our faculty and dancers. Side doors are not unlocked during daytime classes before 3:30pm. Please use the front door only for these classes.

All General Division and Progressive Division dancers will be released from the classroom doors. If you would like to pick up your child from the front or side doors and not come into the building please park and meet them at the door you tell them you will be at. Faculty are not responsible for students after they have left the classroom. Please do not let your child walk across the parking lot to your car. The parking lot is busy and we feel that is necessary for the safety of our students.

Our parking lot is one way. Our traffic flow pattern: Enter our parking lot on the east side and exit on the west side closest to Dairy Queen.

## Volunteer Opportunities

Please notify our office manager if you are interested in volunteer opportunities. Our school would not be successful without our wonderful parents.

## Lobby/Restrooms/Common Area

NABC strives to have one of the nicest dance facilities in Columbus. We ask our parents to help keep the school clean and safe for our students. Please throw trash and personal belongings away when leaving the school. If you see anything that needs our attention please do not hesitate to let us know.



# School Policies

## NABC Student Responsibilities

### Dress Code

***The New Albany Ballet Company's dress code is designed to encourage discipline and unity among our classes. Students should be taught to respect ballet and all forms of dance from an early age and appearance is an important aspect to learning that respect. Students are required to follow dress code at all times.***

**Creative Movement:** Students and parents need to wear comfortable clothes. T-shirts, shorts and sweats are acceptable. Dance attire such as leotards etc., is acceptable as well. Please wear comfortable tennis shoes or ballet shoes.

#### **Girls:**

**Pre Ballet, Little Ballet, & Pre Primary Ballet:** Light pink leotard, pink tights, and pink ballet shoes need to be worn to all classes. Students may wear a pink tutu, skirt, leg warmers, or ballet sweater. Students need to have hair up in either a bun or secured neatly to the head. Bangs are permitted for class but will be required to be sprayed or pinned back for the spring recital.

**Little Ballet/Tap:** Light pink leotard, pink tights, and pink ballet shoes & black tap shoes need to be worn to all classes. Students may wear a pink tutu, skirt, leg warmers, or ballet sweater. Students need to have hair up in either a bun or secured neatly to the head. Bangs are permitted for class but will be required to be sprayed or pinned back for the spring recital. Students will also need a small dance bag with their black tap shoes inside for tap class. Each child will be asked to put their ballet shoes in their dance bag between ballet and tap.

**Primary Ballet and Primary Ballet/Tap & Tap/Jazz:** White NABC Primary Ballet uniform leotard, pink tights, and pink ballet shoes are to be worn for all classes. Students may wear a white tutu or skirt and either a pink or white pair of leg warmers or ballet sweater to class. Students need to wear their hair up in a bun with bangs sprayed or pinned back away from the face for class. Primary Tap students will also need a small dance bag and a pair of black tap shoes. Primary Tap & Tap/Jazz students may also wear black tap shorts or pants to tap class. Please do not wear undergarments under tights. Tap/Jazz students can also wear a black NABC uniform leotard if they are in 1st grade or older.

**General Division Ballet:** Black NABC General division uniform leotard, pink tights, and pink ballet shoes need to be worn for all classes. A small black ballet skirt is optional. Students need to wear hair in a bun with bangs pinned or sprayed back. Students may wear a black ballet sweater and pink leg warmers. Please no undergarments under tights.

**Jazz Classes:** Students should wear either their ballet class leotard or a Black NABC General division uniform leotard. Students will need to wear either their pink ballet tights, tan tights, black jazz shorts, or black capri pants over their leotard. No t-shirts, sweat pants, or camisole tops will be permitted. Students need to wear either a bun or hair secured to the head. Tan Capezio brand jazz shoes are required for all 5A and up jazz classes. Younger jazz classes wear black jazz shoes.

**Tap Classes:** Students should wear either their ballet leotard or a black camisole leotard. Students will need to wear pink tights under their leotard and either black shorts or black Capri pants over top. Black tap shoes are required. Hair should be worn pulled up and away from the face. Students are not permitted to tap in the lobby. Please put tap shoes on right before class. Modern Classes: Students in the progressive division modern classes need to wear the ballet class leotard and pink convertible tights. Hair must be in a bun with bangs pinned or sprayed back. Black shorts or Capri pants are permitted for the Pre Pro modern class only.

**Hip Hop Classes:** Students need to wear comfortable dance clothes. T-shirts, shorts and sweats are all acceptable. Tennis shoes that are secured to the feet are required. Hair needs to be pulled back and away from the face.

**Progressive Division Ballet Classes:**

**Ballet 1A, 2A, 2/3B, 3A:** Students need to wear the class uniform sold in the boutique to all classes. Pink footed tights and pink ballet shoes are required. Hair must be in a neat bun with bangs sprayed or pinned back. No undergarments should be worn under the tights. All leotard straps need to be sewn and should not be tied together in the back. Students may wear light pink ballet sweaters and light pink leg warmers to class.

**Ballet 4A, 4/5B, 5A, 6A, 6/7B, 7A and Ballet Tech Classes:** Students need to wear the class uniform sold in the boutique to all classes. Pink tights and pink ballet shoes are required as well as pointe shoes for those attending pointe classes. Hair must be worn in a bun with bangs sprayed or pinned back away from the face. All hair needs to be gelled so no wispies form during class. All leotard straps need to be sewn so the leotard fits tightly. Warm ups will only be permitted for the warm up portion of class.

**Pre Professional Classes:** Please follow the pre professional division handbook

**Boys:**

For all classes, boys should wear a white t-shirt or progressive division shirt, black shorts, pants or tights, and black ballet, tap or jazz shoes. If hair is long it should be secured away from the face.

## Admission into the Progressive Division

Admission into the progressive division classes is by invitation only. Students in the Primary Ballet division will be evaluated in January for placement into the Ballet 1A for the summer. Parents will be notified by sealed letter in their primary/general division ballet class if their child has been invited into the Ballet 1A class. Parents will have the opportunity to ask questions, attend a 1A class, and receive individual student evaluations from the director to help make the decision of admission into our progressive division. Primary students will not receive individual evaluations unless a request is made directly to the director of the school. Students not quite ready for progressive division will be placed into Ballet I for the summer/following season.

Students in our General Division Program (Ballet I, Ballet II, Ballet III, Ballet IV, Ballet V, and Teen Ballet) will be evaluated in January and February for proper

placement. Faculty may advise parents admission into the Progressive Division program which will take place during the summer program. If a general division students accepts the transfer into the Progressive Division program it will be highly advised that the student begin taking one of the proper A level classes along with the current general division class for the remainder of the season. This will help the general division student transfer into the progressive division program.

## Progressive and Pre Professional Division Placement

Students in the Progressive and Pre Professional Division are evaluated throughout the year and not just when summer and fall schedules are released. The faculty will give the parents summer recommendations in February when the summer schedules are released and again when the fall schedules are released. These recommendations are given as a “best guess” for placement at that point in the child’s progress within the current level. If throughout the remainder spring session or during the summer session the recommended placement changes the parent will be notified of the change in placement. Our goal is to place each individual student in the best class/level for his/her opportunity to achieve success in dance training. We understand this can put a strain on scheduling but our commitment to place each child accordingly is our goal and our responsibility. Each dancer’s body grows, matures, and strengthens at different times. Each dancer’s ability to retain movement, understand and apply corrections, and progress in the syllabus set forth for the level differs among the class. Not all students will progress into the next level at the same time. We ask parents to understand and respect our commitment in providing a safe and successful program for each of our dancers.

Students currently enrolled in the Pre Professional and Trainee levels are strongly advised to audition for summer programs in January and February. Summer intensive programs greatly benefit the dancer ages 13–18 years old. Students ages 10–12 years old are encouraged to attend auditions for the audition experience. If the younger 10–12 year old student does decide to accept admission into a summer intensive program the program must not conflict with their summer intensive held at NABC.



The outside program must be an addition to the summer intensive program for the level held at NABC and should be used as a supplement. Any conflicts must be approved by the artistic director before pro rated tuition/excuse will be granted. All submission for all students attending outside summer programs are due to the director by May 1st. Parents are encouraged to seek information, read summer dance forums, and educate themselves on the summer intensive options available. Any parent needing additional assistance may e-mail the school to set up a conference.

# Placement on Pointe

Dancers are recommended for pointe training by the faculty based on several factors not limited to age. Dancers are required to train in ballet a minimum of three technique classes per week. Strength, flexibility, proper technical alignment, and years training in ballet are all factors that will be carefully taken into consideration when placing a student on pointe. Although the desire and age of the student are a factor, the evaluation of the faculty will be the deciding factor of whether a dancer is ready for the rigors of pointe training.

## Class/Studio Conduct

No gum, food, or drink is allowed in any of the six studios plus our satellite location. All street shoes must be removed prior to entering any studio. Disrupted behavior in any class is not tolerated. The teacher is responsible for communicating any behavior issues to the parent. Children under the age of six are not permitted to be unattended at any time unless they are in a class. Please do your best to pick up your child on time. The school is not responsible for any child except during the duration of their class. If you are running late please call the office. No child is allowed to be left unattended. Parents that need to speak with their child's teacher may do so by leaving a note for them in their box. Please give to the office manager and she will put it in the appropriate box. Due to our class schedule, between classes is not a good time to have a conversation with the teacher. Please do not allow younger students to play in the studios at any time.

Parents are invited to sit on the benches and chairs along side studio C,D,E, and F. Parents are also invited to sit in our lobby upstairs. Please be advised that younger siblings are not permitted upstairs unless on the lap of a parent at all times. Our grand staircase is not child proof and we fear a child falling down the steps if he/she is not in close contact with a parent at all times. Children will not be permitted to run up and down the hallways either upstairs or downstairs. Please do not allow children to bring balls into the building or other toys that can cause a hazard, such as large toy cars. Safety of our dancers, siblings, and parents is our first priority!

Our Teen space up at the top of our staircase landing is for use of our older dancers and those students waiting to go into studio A and B only. Parents are asked to not sit in that space. The bean bag chairs and tables are for use of our dancers only. This gives our dancers a place of their own to relax, stretch, catch up on homework, and eat meals between classes. Parents will be asked to move down into the upstairs lobby instead. All dancers using this teen space will be expected to clean up after themselves. All trash needs to be thrown away and the space needs to be kept clean. No street shoes are allowed in the area.

Our reception area needs to remain clear at all times. Although we love for you to stand and catch up with whom ever is working at the time this prevents us from getting our work done. Please wave and move either down one of the halls or upstairs when you enter the building.

We strongly encourage parents with students above the age of six to drop off and pick up using our child friendly drop off lane. If they can make it to and from school with out you they can make it to dance fine too. Parents will be invited into the classroom during the parent observation days only. Enjoy your free time!!!

## Tardiness/Missed Classes

Students who arrive more than ten minutes late for class may be asked by the teacher to observe. This is for the safety of our students. Any missed classes may be made up in a similar or a level below at any time. Please refer to your season schedule. If your child is to miss more than one consecutive class a phone call to the office is required. If after three classes we have not heard from the student's parent that student may be removed from our class roster. No refund or credit will be given.

## Injury

If a student becomes injured at any point in class he/she will need to notify the teacher immediately. The teacher will guide the student accordingly.

## Personal Belongings/Locker Room

Students are asked to bring all dance bags and dance shoes to class at all times. If a student has more than one class in any given day they will need to keep all required dance shoes with them at all times. Students will no longer be permitted to go to the locker room to change shoes. Shoes will be changed in the dance room of their next consecutive class. School bags and coats may be stored in the locker room. These items should be hung on the hooks along the wall or set on the benches.

Students are asked to throw all garbage away in the locker room's trash can or the trash can in the lobby. This includes but not limited to all food wrappers, water bottles, band aid wrappers, pointe shoe items and all personal items.

## Schedules/Newsletters/Handouts

Students are required to give all handouts, schedules, newsletters distributed in class to parents.

## Summer 2025 Camps

Brochures will be distributed in class in January 2025 for our summer camp offerings. This will also be available on line. Camp registration will begin the end of January. Look for new and exciting camp offerings along with our all-time favorites for next summer.

## Summer Quarter Classes

Brochures for summer quarter will be distributed in class in January 2025. All students interested in participating in Nutcracker 2025 will be required to attend a summer ballet 2025 class for at least four weeks or a summer ballet 2025 camp. Registration for Nutcracker will be on our website in August of each year. All registrations need to be received before auditions at the end of August. Audition times and other info will also be posted on line. Our summer quarter will run Monday, June 9 to Saturday, August 2, 2025. Students can choose to attend four; six, or eight week sessions and the weeks do not need to be consecutive. Classes will be offered in ballet, tap, jazz, modern, hip hop, and cheer for ages 2–18 year olds.

# Progressive Division Summer Requirements

## **Rising 1A-PP level students**

### **Ballet 1A:**

Summer session: July 7-August 2. Rising 1As will be required to train twice a week for the four week session

### **Rising 2A, 2/3B, 3A, 3/4B, 4A, 4/5B**

**Mandatory Summer Intensive:** June 23-27. Parents will be expected to schedule vacations, camps, other activities around this mandatory intensive week.

**Summer Session:** July 7 to August 2.

### **Rising 5A, 6A, 6/7B, 7A:**

**Mandatory Intensive:** July 7-24, (exact dates per level will be released in February)

**Summer Session:** June 9-August 2

### **Ballet Tech:**

**Mandatory Intensive:** June 9-12 and June 16-19

**Summer Session:** June 23-August 2

## Tutu Bella Boutique

We are very fortunate to offer the convenience of our own dancewear shop to our students. All required leotards, tights, and dance shoes along with dance bags, warm ups, and hair accessories are on sale in the boutique during regular business hours. The boutique will also offer gift items during the holiday season and before the spring recitals.

### **Office and Tutu Bella Boutique Hours**

- Monday: 3:30–7:00pm
- Tuesday: 3:30–7:00pm
- Wednesday: 3:30–7:00pm
- Thursday: 3:30–7:00pm
- Saturday: 9:00am–12pm

## Tuition Schedule

**Children’s Division Classes**.....

30 minute class..... \$225.00/quarter

45 minute class..... \$245.00/quarter

60 minute class..... \$280.00/quarter

**General Division Classes**

30 minute class..... \$240.00/quarter

45 minute class..... \$250.00/quarter

60 minute class..... \$285.00/quarter